

# The Citation

### SBA Bar Calendar 2022-2023

SBA Members will be notified by email regarding details & instructions on how to register for each SBA luncheon & social event.

September 15, 2022	SBA Annual Membership Renewal Due Grace period through September 30
September 15, 2022	Bar Luncheon—12 noon @ SGC
October 20, 2022	SBA Bar-B-Que from 6:00—8:00 p.m.  Location TBA
November 17, 2022	Bar Luncheon—12 noon @ SGC
December 15, 2022	SBA Oyster Roast from 6:00—8:00 p.m.  Location TBA
January 20, 2023	HOT TOPICS Seminar Bar Luncheon—12 noon @ SGC
February 16, 2023	Bar Luncheon—12 noon @ SGC
March 23, 2023	Bar Luncheon—12 noon @ SGC
April 21, 2023	The SBA Admiral Harvey Weitz 2023 Boat Ride
May 11, 2023	SBA Law Day Luncheon & Annual SBA Meeting—12 noon @ SGC
June 15, 2023	SBA Annual Cocktail Party from 6:00—8:00 p.m. <i>Location TBA</i>

Please note: The SBA Bar Calendar may be subject to change

www.savannahbar.org



## **YLD Celebrates Officers Dinner**

The Young Lawyers Division of the Savannah Bar Association held its annual Officers Dinner at Over Yonder/ Moodrights on August 18, 2022.

YLD Committee Chairs for the 2022-2023 bar year will be selected at the YLD's next Executive Board meeting on Tuesday, September 13, 2022, at HunterMaclean at 5:30 p.m. Any YLD member interested in a position on the Executive Board should attend.

The YLD's annual kick-off happy hour is scheduled for September 22, 2022, at Starland Yard at 5:30 p.m. All YLD members are welcome to attend!



Pictured: From left to right, Anthony Burton (Burton Law Offices), Taylor Dove (HunterMaclean), Nicole Pope (Gulfstream Aerospace), Amelia Stevens (Oliver Maner), Jake Saas (Ellis Painter), Sophia Karnegis (Ellis Painter), Gracie Shepherd (HunterMaclean).



# Bouhan Falligant Attorneys Named Best Lawyers in America 2023 Two Partners Honored with "Lawyer of the Year"

Bouhan Falligant is pleased to announce 16 of its attorneys were recently selected for inclusion in the 2023 Best Lawyers in America. The designation honors those who have been selected by their peers for outstanding achievements in their respective practice areas.

The Bouhan Falligant attorneys selected for the Best Lawyers in America designation include:

### Todd M. Baiad

- Admiralty and Maritime Law
- Commercial Litigation
- Product Liability Litigation Defendants

### Rob Brannen

- Closely Held Companies and Family Business Law
- Corporate Law
- Corporate Law
- Real Estate Law

### Dolly Chisholm

- Corporate Law
- Elder Law
- Real Estate Law
- Trusts and Estates

### J. Daniel Falligant

- Banking and Finance Law
- Corporate Law
- Real Estate Law

### Leamon R. Holliday

- Commercial Litigation
- Corporate Law
- Economic Development Law
- Education Law
- Litigation Real Estate
- Professional Malpractice Law Defendants

### Kathleen Horne

- Banking and Finance Law
- Bankruptcy and Creditor Debtor Rights / Insolvency and Reorganization Law
- Commercial Litigation
- Corporate Law

### Carlton E. Joyce

- Aviation Law
- Commercial Litigation
- Insurance Law
- Medical Malpractice Law Defendants
- Personal Injury Litigation Defendants
- Professional Malpractice Law Defendants
- Transportation Law

### Dennis B. Keene

- Product Liability Litigation Defendants
- Transportation Law

### B. H. Levy, Jr.

• Workers' Compensation Law - Employers

### John G. Lientz

- Banking and Finance Law
- Real Estate Law

### Heather Lundy

• Real Estate Law

### Melanie L. Marks

- Real Estate Law
- Trusts and Estates

### Harris G. Martin

• Real Estate Law

### John D. Northup III

• Real Estate Law

### Margaret W. S. Puccini

• Bankruptcy and Creditor Debtor Rights / Insolvency and Reorganization Law

### Gregory G. Sewell

• Personal Injury Litigation - Defendants

Two of the firms' partners have been recognized as *Lawyer of the Year. The Lawyer of the Year* selections are:

- Todd M. Baiad Admiralty and Maritime Law
- Gregory G. Sewell Personal Injury Litigation Defendants

In addition, two attorneys have been recognized as *Ones to Watch*. The two selected are:

- Lucas D. Bradley: Real Estate Law and Transportation Law
- Gregory Finch: Medical Malpractice Law-Defendants and Product Liability Litigation-Defendants



*Best Lawyers* is the oldest and most respected peer-review publication in the legal profession. A listing in *Best Lawyers* is widely regarded by both clients and legal professionals as a significant honor, conferred on a lawyer by his or her peers. For more than three decades, *Best Lawyers* lists have earned the respect of the profession, the media, and the



Todd M. Baiad



**Rob Brannen** 



**Dolly Chisholm** 



J. Danny Falligant



Leamon R. Holliday



Kathleen Horne



Carlton E. Joyce



Dennis B. Keene



B. H. Levy, Jr.



John G. Lientz



**Heather Lundy** 



Melanie L. Marks









John D. Northup, III



Margaret W. S. Puccini



Gregory G. Sewell



Lucas D. Bradley



**Gregory Finch** 



# 28 HunterMaclean Attorneys Listed in The Best Lawyers in America© 2023

HunterMaclean, a leading law firm with offices in Savannah and St. Simons Island, is pleased to announce that 28 attorneys from the firm were recently selected for inclusion in *The Best Lawyers in America*© 2023.

Founded in 1983, *Best Lawyers* is an annual publication that recognizes attorneys for outstanding achievements in their areas of practice. Attorneys are selected through peer-review surveys thathave been completed by thousands of leading lawyers who confidentially evaluate their peers.

The HunterMaclean attorneys selected for Best Lawyers in 2023 are:

- Saunders Aldridge Commercial Litigation
- David M. Burkoff Commercial Litigation
- Thomas S. Cullen Corporate Law
- T. Mills Fleming Health Care Law, Immigration Law
- Allan C. Galis Litigation Insurance, Litigation Real Estate, Commercial Litigation, Product Liability Litigation Defendants
- Bradley M. Harmon Litigation Construction
- Edward O. Henneman, Jr. Real Estate Law
- Wade W. Herring, II Employment Law Management, Litigation Labor and Employment
- John M. Hewson, III Corporate Law
- Christopher R. Jordan Railroad Law
- Randall A. Jordan Railroad Law
- Shawn A. Kachmar Employment Law Management, Litigation Labor and Employment, Employee Benefits Law
- Sarah H. Lamar Employment Law Management, Labor Law Management
- Nicholas J. Laybourn Litigation Construction, Commercial Litigation
- Frank S. Macgill Tax Law, Trusts and Estates
- Kirby G. Mason Medical Malpractice Law Defendants
- Diana J. P. McKenzie Information Technology Law
- Colin A. McRae Admiralty and Maritime Law
- Christopher W. Phillips Construction Law, Litigation Construction, Medical Malpractice Law Defendants, Professional Malpractice Law Defendants
- David F. Sipple Admiralty and Maritime Law
- Joseph F. Strength Real Estate Law
- Ron D. Talley Environmental Law, Real Estate Law
- Harold B. Yellin Corporate Law, Land Use and Zoning Law, Real Estate Law
- Arnold C. Young Insurance Law, Personal Injury Litigation Defendants, Product Liability Litigation Defendants



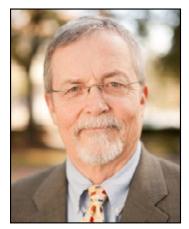
Attorneys recognized as "Ones to Watch" are earlier in their career and have typically been in practice for five to nine years. These individuals are also selected by peer review and recognized for outstanding professional excellence in private practice in the United States. HunterMaclean attorneys recognized in this category include:

- Patrick L. Barkley Commercial Litigation, Transportation Law
- William J. Gallagher, III Corporate Law
- Gracie G. Shepherd Commercial Litigation, Legal Malpractice Law
- Joshua S. Yellin Environmental Law, Government Relations Practice

Three HunterMaclean attorneys were also recognized in this year's publication as "Lawyer of the Year" in multiple practice areas including:

- Shawn A. Kachmar Employment Law Management
- Frank S. Macgill Tax Law
- Christopher W. Phillips Construction Law, Professional Malpractice Law Defendants

Published in almost 75 countries, Best Lawyers is regarded as a reliable and unbiased source for legal referrals by the media and the public, as well as within the legal profession. Attorneys are not permitted to pay a fee for inclusion or consideration as part of Best Lawyers.



Saunders Aldridge



David M. Burkoff



Thomas S. Cullen



T. Mills Fleming



Allan C. Galis



Bradley M. Harmon



Edward O. Henneman, Jr. Wade W. Herring, II











Christopher R. Jordan



Randall A. Jordan



Shawn A. Kachmar



Sarah H. Lamar



Nicholas J. Laybourn



Frank S. Macgill



Kirby G. Mason



Diana J. P. McKenzie



Colin A. McRae



Christopher W. Phillips



David F. Sipple









Ron D. Talley



Harold B. Yellin



Arnold C. Young



Patrick L. Barkley



William J. Gallagher, III



Gracie G. Shepherd



Joshua S. Yellin



# Best Lawyers List Honors 20 Attorneys From Savannah's Oliver Maner: Six attorneys are recognized for the first time on the prestigious legal rating organization.

Oliver Maner, one of Savannah's oldest and most prominent law firms, bolstered its reputation further as rating service Best Lawyers has named 17 Oliver Maner lawyers to its 2023 Best Lawyers list and three to its 2023 Best Lawyers: Ones to Watch list.

"We appreciate the recognition from Best Lawyers. To see the hard work and dedication of these talented attorneys is exceptionally gratifying," said Patrick T. O'Connor, Managing Partner of Oliver Maner. "The recognition is shared with our entire team and reflects the effort we put into serving our clients."

The Best Lawyers rating system is based entirely on peer review. The process is designed to capture, as accurately as possible, the consensus opinion of leading lawyers about the professional abilities of their colleagues within the same geographical area and legal practice area. Best Lawyers employs a sophisticated, conscientious, rational and transparent survey process designed to elicit meaningful and substantive evaluations of the quality of legal services. Nominees are submitted by anyone except the nominee, the information is peer reviewed and feedback is analyzed. If selected and all eligibility requirements are met, the results are published in print and online.

### Highlights for the 2023 list include:

Timothy D. Roberts, who was also recognized as the 2023 Lawyer of the Year for Real Estate Litigation in Savannah; Partner Ryan Beasley's inclusion on the Ones to Watch list - his first award from Best Lawyers; Five additional Oliver Maner lawyers appear on the Best Lawyers list for the first time.

Lawyers renamed to the 2023 Best Lawyers list include:

William P. Franklin, Jr. – Of Counsel

David H. Dickey – Partner

I. Gregory Hodges – Partner

Robert W. Schivera – Partner

Patrick T. O'Connor – Partner

William J. Hunter – Partner

James P. Gerard – Partner Douglas J. Giorgio III – Of Counsel

Lawyers named to the 2023 Best Lawyers list for the first time:

Benjamin M. Perkins – Partner

Paul H. Threlkeld – Partner

George T. Major – Partner

T. Lawrence Evans – Partner

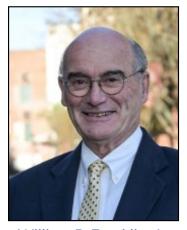
Bryan A. Schivera – Partner

Lawyers named to the 2023 Best Lawyers: Ones to Watch list include:

Ryan Beasley – Partner David Bobo Mullens III – Partner

I. William Drought III – Associate





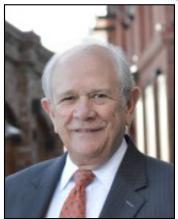




David H. Dickey



I. Gregory Hodges



Robert W. Schivera



Patrick T. O'Connor



James P. Gerard



Patricia Tanzer Paul



Timothy D. Roberts



Lee A. Summerford



Andrew M. Wilkes



William J. Hunter



Douglas J. Giorgio, III









Paul H. Threlkeld



George T. Major



T. Lawrence Evans



Bryan A. Schivera



Ryan Beasley



David Bobo Mullens, III



I. William Drought, III

# Catherine M. Bowman Named to Best Lawyers in America

Catherine M. Bowman of The Bowman Law Office was selected for inclusion in the 2023 edition of Best Lawyers in America for Employment Law for Employers and Employees. A graduate of Vanderbilt University and the University of Georgia School of Law, Catherine served as the president of the Savannah Bar Association 2014-2015. She has practiced civil litigation, including insurance defense, professional malpractice, and employment law, for over 25 years.



Catherine M. Bowman



# Alisha Esselstein joins The Manely Firm

Attorney Alisha Esselstein joins The Manely Firm, P.C. bringing a strong skill set to compliment the already top Family Law firm!

The Manely Firm, P.C. is excited to announce an associate attorney has joined the Firm, Attorney Alisha Esselstein. The Manely Firm proudly practices family law throughout the state of Georgia and has the unique expertise of handling international family law cases all over the world. The firm also has attorneys that focus on estate planning and probate needs. The Manely Firm has offices located in Lawrenceville, Atlanta, Marietta, Forsyth and Savannah, now with 12 attorneys fluent in over 10 languages to serve clients. Of Ms. Esselstein, Founding Attorney Michael Manely says, "We are very excited about Ms. Esselstein joining the Firm, her international experiences will add more depth and breadth to the diverse experiences of the Firm."



Alisha Esselstein

Ms. Esselstein will officially be based out of the Firm's Savannah office. She is a graduate of University of Wisconsin Law School and received her undergraduate degree from Augsburg University in Minneapolis, Minnesota in International Relations. Ms. Esselstein has extensive past-experience working with human rights and advocating against gender-based biases.

Ms. Esselstein has lived on every continent in the world (except Antarctica) and gained immense experience and knowledge from her immersion in these cultures. She says, "As your attorney, these experiences will allow me to understand the complexities of your situation and the legal knowledge to guide you through the processes to begin your new life." Ms. Esselstein will focus on Family Law and International Family Law in her new role with The Manely Firm, P.C.

You can read Attorney Esselstein's full bio at <a href="https://www.allfamilylaw.com/attorney/alisha-esselstein/">https://www.allfamilylaw.com/attorney/alisha-esselstein/</a>.



# Bouhan Falligant Hires Attorney Donavan C. Juleus

Bouhan Falligant announced it has hired Donavan C. Juleus as an associate attorney in its litigation group. Juleus' practice will focus primarily on maritime & admiralty, medical malpractice, transportation & trucking, and education law.

Juleus earned his law degree from the University of Georgia School of Law in May of 2022, where he was a member of the Georgia Law Review, Georgia Moot Court team, Georgia Mock Trial team, a first-year closing argument finalist, a Talmadge Law Scholar, and a quarterfinalist in the National Trial Competition. He earned his undergraduate degree also from the University of Georgia in 2019, with a Bachelor of Arts in Advertising. While at the University of Georgia, Juleus was a co-founder and director of the Young Black Kings Youth Mentorship Program, a member of the on-campus Defenders Advocate Society and a member of the undergraduate UGA Mock Trial Team where he received several awards for trial advocacy.



Donavan C. Juleus

Prior to finishing his law degree, Juleus completed internships at the United States District Court in the Southern District of Georgia, Skyes Law Firm in Spring Valley, NY, and also with Bouhan Falligant.

# Bouhan Falligant Hires Attorney Jordan D. Dillard

Bouhan Falligant announced it has hired Jordan D. Dillard as an associate attorney at the firm. Dillard's practice will focus primarily on Malpractice & Professional Liability, Healthcare, Nursing Home & Long-Term Care Facilities, Mediation & Alternative Dispute Resolution (ADR), and Business & Corporate Law.

Dillard earned her law degree from the University of Georgia School of Law in May of 2022, where she served as vice president of the Health Law Society, a member of the International Law Society, and recruitment chair for the Negotiations Team. During law school, she received the 2022 Edward J. Henning Memorial ADR Award, was a regional co-champion of the 2021 American Bar Association Negotiation Competition, and was a 2020 Beaird 1L Closing Argument Competition semi-finalist. Dillard is a Registered Neutral with the Georgia Office of Dispute Resolution.



Jordan D. Dillard

She earned her undergraduate degree from Villanova University, where she played Division I Women's Basketball.

Prior to completing her law degree, Dilliard did internships with the Center of Disease Control's Office of General Counsel, Georgia Hospital Association, Children's Healthcare of Atlanta, Federal Aviation Administration, Senator Nikema Williams' Office, and was a basketball healthcare fellow for Shooting Touch Corporation in Rwanda, Africa.



# Maria Justus Joins Lasky Cooper Law

Lasky Cooper Law is proud to announce that Maria Justus has joined the firm as a part of our trial team. Prior to joining the firm, Maria's primary focus was Federal Criminal Defense and Family Law litigation. Maria will continue her work in federal criminal work and her civil practice is now focused on medical malpractice and personal injury litigation.

Maria currently serves as a board member of the Savannah Trial Lawyers Association, serves as a Criminal Justice Act Panel Attorney providing legal counsel to indigent defendants accused of crimes in the Southern District of Georgia, is a committee member under the Federal Law Chair for the Georgia Association of Criminal Defense Lawyers, and serves on the board for the League of Women Voters of Coastal Georgia. She has also founded a clothing closet in Savannah providing court



Maria Justus

appropriate clothing for defendants to use for court appearances and post release for job interviews.

# Bouhan Falligant Partner, Dennis Keene, expands Mediation Practice

Bouhan Falligant partner, Dennis Keene, is pleased to announce the expansion of his mediation practice. A registered neutral with the Georgia Office of Dispute Resolution since 2013 and 29-year litigation veteran, Keene is expanding his mediation practice to fill a need in Savannah and surrounding counties.

Keene will offer an accommodating schedule and the flexibility to mediate when and where it's convenient for attorneys and their clients. Over his time as a mediator, he has mediated personal injury, transportation, product liability, construction, contract and estate claims. Whether at the mediation center at Keene's office in downtown Savannah, remotely via Zoom, or at the client's location of choice, Keene provides the convenience of working around the clients' schedules.



**Dennis Keene** 

Recognized by Georgia Super Lawyers and Best Lawyers® for the past ten consecutive years for his work in product liability and transportation law, Keene was named a U.S. News & World Report Best Lawyers™ "Lawyer of the Year" in 2022 in the field of product liability litigation. He is AV® Preeminent™ rated for Martindale-Hubbell and is licensed to practice law in Georgia and Florida. Keene is a former Captain with the U.S. Army Judge Advocate General's Corps. For his full bio and to contact Keene for mediation services, please visit <a href="https://www.bouhan.com/attorneys/dennis-b-keene/">https://www.bouhan.com/attorneys/dennis-b-keene/</a>



## DeVetter Law Announces New Hire in Savannah

Kendra Clark joins the DeVetter Law Firm as our Senior Paralegal, bringing years of experience in probate litigation and legal analysis. In her role as Senior Paralegal, Ms. Clark will not only support the firm's probate work through research, drafting, and documentation management, she will also be critical to the firm's projected expansion into Probate Law as part of our scaled growth strategy. Plus, her Master's Degree in Social Work from Valdosta State University and former employment with the Department of Community Supervision gives our team an added advantage as we continue to experience rapid growth in criminal record mitigation. Creating digital media content is another strength Kendra brings, having hosted and produced her own local podcast exploring in-depth research on weekly topics. She is truly an advocate at heart and her civic mindedness has led her to be very active in our Savannah community as a volunteer for agencies like the Rape Crisis Center of the



Kendra Clark

Coastal Empire and Planned Parenthood Southeast. We are thrilled to have Ms. Clark on board and look forward to her adding her creativity, ideas, and experiences to the firm.

The DeVetter Law Firm is a fast growing criminal record mitigation and probate litigation firm located in Savannah's beautiful historic district. With Forsyth Park right outside our door, our office environment is friendly and fast-paced. One thing is clear: we have a comfortable professional space that values candor and transparency. The work we do can be demanding, which is why we prioritize self accountability, mindfulness, and good humor. We are looking forward to adding the following positions to our team by 2023: Client Intake Coordinator, Expungement Paralegal, Associate Attorney. Please email <a href="https://example.com">hello@devetterlaw.com</a> with any inquiries.



DeVetter Law Group Shot: (left to right) - Kendra Clark, Senior Paralegal; Nancy DeVetter, Managing Attorney; Gabrielle Chisholm, College Intern; Mary Sheffield, College Intern; Angel Ratcliffe, Practice Manager





Telephone (912) 652-7308 Fax (912) 652-7328 www.chathamcountyda.com

### OFFICE OF THE DISTRICT ATTORNEY EASTERN JUDICIAL CIRCUIT OF GEORGIA SHALENA COOK JONES

POSITION: ASSISTANT DISTRICT ATTORNEY I-IV

DEPARTMENT: District Attorney

SALARY: \$57,120.00-\$121,155.00

APPLY BY: Open Until Filled

May be hired as Assistant District Attorney I-IV, based on Experience Level.

Salary commensurate with Qualifications and Experience Level.

The District Attorney's Office of the Eastern Judicial Circuit is seeking dynamic candidates to serve as Assistant District Attorneys to work in the felony division, the misdemeanor division or juvenile court division. Applications are reviewed on a rolling basis.

Job Summary: Under the direction of the District Attorney, you will perform professional legal work in the evaluation, processing, and prosecution of criminal cases to fair and just disposition in the State court system. You may supervise assigned administrative support personnel. You will review reports submitted by law enforcement to determine whether further investigation is needed, approve or return cases for more work, research alternative crimes, and research case law. You will also draft accusations and indictments, evaluate and research potential defenses, negotiate pleas to dispose of cases, and use discretion in dismissing cases not prosecutable. As an ADA, you will develop trial strategy for cases and present cases to the Grand Jury, as well as question witnesses, answer juror's questions, determine sentence recommendations, call arraignment calendars, and attend pre-trial conferences with Judges and Defense Attorneys. This role also subpoenas witnesses for motions, researches and argues all pre-trial and post-trial motions, files motions timely, and complies with discovery requirements by copying and mailing documents. Other duties may be assigned.

Minimum Qualifications: Juris Doctorate Degree from an accredited law school. License to practice law in the State of Georgia. Must be a member in good standing of the State Bar of Georgia and be admitted to practice before the Georgia Supreme Court and Georgia Court of Appeals.

Knowledge, Skills, and Abilities: Possess thorough knowledge of laws and court procedures of State and Federal legislation and case law regarding criminal law and procedure. Possess thorough knowledge of Georgia rules of Evidence, State and Federal case precedents, criminal trial practice, and ethical considerations and disciplinary rules. Possess thorough knowledge of State and local ordinance violations, misdemeanors, and felonies. Possess thorough knowledge of the principles, materials, methods, and practices of legal research. Possess ability to analyze and present in an orderly fashion complex legal issues, facts, evidence and precedence. Possess excellent oral and written communication skills. Ability to work independently and in a team setting when needed.

Please submit cover letter and resume to:

Nathanael E. Wright, Chief Assistant District Attorney (he/him/his) Communications, Diversity and Inclusion Office of the District Attorney, Eastern Judicial Circuit nwright@chathasmcounty.org 912-652-7308





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### OFFICE OF THE DISTRICT ATTORNEY EASTERN JUDICIAL CIRCUIT OF GEORGIA SHALENA COOK JONES

POSITION: ASSISTANT DISTRICT ATTORNEY – Levels II-IV

DEPARTMENT: District Attorney

SALARY: \$57,120.00-\$121,155.00 APPLY BY: Open Until Filled

POSTING: IMMEDIATE OPENINGS FOR EXPERIENCED JUSTICE-MINDED

PROSECUTORS INTERESTED IN A UNIQUE REMOTE TELEWORK

**OPPORTUNITY** 

The District Attorney's Office for the Eastern Judicial Circuit of Georgia is seeking dynamic candidates to serve as Assistant District Attorneys in its felony, misdemeanor, juvenile court, and appellate divisions. The positions are available immediately. Applications are reviewed on a rolling basis and interviews will be scheduled on a first-come-first-served basis until all vacancies have been filled.

<u>Job Summary:</u> Under the direction of the District Attorney, the selected candidate(s) will perform prosecutorial duties to support the mission and vision of the District Attorney's Office and the work of the various trial teams. Candidate(s) duties will include but are not limited to:

- (1) Intake and Screening- Candidate(s) will evaluate, process, and charge criminal cases; review initial and supplemental police reports to determine whether further investigation is needed, develop a theory of the case and trial strategy, and determine what, if any, additional information is needed to support same. Candidate(s) will draft accusations and indictments to prepare for filing or presentment by members of the trial teams.
- (2) Motions Practice- Candidate(s) are expected to draft and respond to criminal motions in a timely fashion. Such motions include, but are not limited to, motions to suppress, Jackson-Denno motions, discovery motions, immunity defense motions, motions in limine, motions to quash, motions for new trial, habeas corpus motions and appellate motions, ensuring that all arguments and briefs are supported by law.
- (3) Plea Negotiations- Based on their initial evaluation of the case, Candidate(s) will recommend a plea offer, being careful to outline the reasons therefore, and draft plea paperwork using office-issued software, i.e.- Odyssey, Tracker, which Candidates will be trained to use.
- (4) Other-Candidates may be asked to perform other functions or duties as needed.

Minimum Qualifications: Although candidates WILL NOT be required to appear in Court, he or she must:

- (1) Possess a Juris Doctorate Degree from an accredited law school.
- (2) Be a licensed attorney in good standing either in the State of Georgia OR in another state that has reciprocity with Georgia such that he or she may be sworn into the Georgia bar at the earliest opportunity<sup>1</sup>. Limited resources may be available to assist with licensure fees to those who apply early.

<sup>&</sup>lt;sup>1</sup> Additional information about reciprocal admission to the Georgia Bar can be found on the following websites: https://www.gabaradmissions.org/appinfo.action?id=3 https://www.gabaradmissions.org/motion\_rule



- \*Candidates who have experience with Georgia law are strongly preferred, but not required.
- (3) Have at least two (2) years of experience in criminal court experience- either for the prosecution or defense.
- (4) Have strong writing skills and be proficient in the use of Microsoft Office products, Teams, Zoom and other basic communication platforms.
- (5) Undergo a background check, which could include fingerprinting, a criminal history background check, a motor vehicle driver's history check, credit check, and a pre-employment drug screen. Employment is contingent upon the completion and satisfactory results of each.

The Office of the Chatham County District Attorney is an Equal Opportunity/Affirmative Action Employer.

Please demonstrate your interest by submitting a cover letter and resume to the following:

Mr. Nathanael E. Wright, Esq. Chief of Communications, Diversity, Inclusion & Retention Office of the District Attorney, Eastern Judicial Circuit of Georgia 133 Montgomery Street, 6th Floor Savannah, Georgia 31401

Email: nwright@chathamcounty.org

Tel.: (912) 652-7308 Fax: (912) 652-7328

Ms. Anitra Hodge-Wilder, Office Manager and HR Director Office of the District Attorney, Eastern Judicial Circuit of Georgia 133 Montgomery Street, 6th Floor Savannah, Georgia 31401

Email: ahwilder@chathamcounty.org

Tel.: (912) 652-7308 Fax: (912) 652-7328





Telephone (912) 652-7308 Fax (912) 652-7328 www.chathamcountyda.com

### OFFICE OF THE DISTRICT ATTORNEY EASTERN JUDICIAL CIRCUIT OF GEORGIA SHALENA COOK JONES

POSITION: PARALEGAL/ADMINISTRATIVE ASSISTANT (TEMPORARY)

DEPARTMENT: District Attorney

SALARY RANGE: \$47,679.00 - \$76,286.00 APPLY BY: OPEN UNTIL FILLED

The Office of the District Attorney in the Eastern Judicial Circuit is seeking dynamic candidates to serve as paralegals to work in both the felony division and the misdemeanor division.

<u>Job Summary:</u> Under the direction of an Assistant District Attorney, the paralegal/administrative assistant will perform a variety of administrative and legal secretarial support duties. Those duties include, but are not limited to: case review and evaluation; maintaining complete and organized case files; drafting memoranda and correspondence; run and review criminal histories; perform data entry; create both witness, and evidence lists; assist in the preparation of legal pleadings and trial documents. The ideal candidate has outstanding communication and customer service skills; pays attention to detail; and has strong independent judgment as well as discretion while working with high-level confidential information. Other duties may be assigned.

<u>Minimum Qualifications:</u> High School Diploma or GED, and minimum of three (3) years of paralegal experience; or any equivalent combination of education, experience, and training. Associate Degree in Paralegal Studies or Criminal Justice is preferred. Strong proficiency in Microsoft Office is preferred.

<u>Knowledge</u>, <u>Skills</u>, <u>and Abilities</u>: Possess thorough knowledge of the practices and principles of law. Possess thorough knowledge to conduct case research. Familiarity with State and local ordinance violations, misdemeanors, and felonies. Possess ability to analyze legal issues, facts, and evidence. Ability to work independently and in a team setting when needed.

Please submit cover letter and resume to:

Nathanael E. Wright, Chief Assistant District Attorney (he/him/his) Communications, Diversity and Inclusion Office of the District Attorney, Eastern Judicial Circuit nwright@chathamcounty.org 912-652-7308





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### OFFICE OF THE DISTRICT ATTORNEY EASTERN JUDICIAL CIRCUIT OF GEORGIA SHALENA COOK JONES

POSITION: ACCOUNTING TECHNICIAN IV

DEPARTMENT: District Attorney SALARY RANGE: \$40,090-\$64,144 APPLY BY: Open Until Filled

The District Attorney's Office of the Eastern Judicial Circuit has an opening for Accounting Technician IV. We encourage you to apply if you have at least three (3) years of experience in general accounting, preferably in a government environment.

Job Summary: Under general supervision, you will perform various administrative support, technical accounts processing, and financial recording duties. You will generate comprehensive financial reports related to accounts receivable and payables, grants, cash, budgetary, financial statistics, and corresponding month and year-end reports. You will process accounts payables for goods received and/or services rendered, including preparing invoices, verifying receipt and amount charged, and submitting requests for payments. You will collect departmental revenues, reconcile funds and maintain complete and accurate records of all transactions, and generate related financial reports at specified time intervals. Using your knowledge of accounts payable, payroll, and budget preparation, you will maintain the daily financial records and perform data entry according to prescribed guidelines. You will analyze accounting data to interpret and prepare accounting reports and records, maintain and reconcile petty cash funds, and process payroll, travel requests, and reimbursements. You may supervise the work of others. Outstanding communication and customer service skills are needed as you respond to citizens' inquiries and/or comments. Your job requires you to perform multiple duties simultaneously under time constraints. Other duties may be assigned.

Minimum Qualifications: Associate Degree in Accounting, Business Administration, or a related field, and at least three (3) years' experience in general accounting; or any equivalent combination of education, training, and experience. Experience in a government environment is preferred. You must be proficient in the use of accounting-related software and hardware.

Chatham County, GA Government, offers a competitive compensation and benefits package and the opportunity to work for a leader in the public sector. Some of our key benefits include generous vacation and sick leave, medical, dental, and vision coverage, company-paid life and disability insurance, Employee Health Center, pension plan, 457(b) retirement plan, flexible spending accounts (FSA), professional development, and employee appreciation events. Chatham County, GA Government, is an Equal Opportunity/Affirmative Action Employer.

<u>Note:</u> During emergencies and disasters affecting Chatham County, you may be required to report to work as part of a disaster operations team.

Please submit cover letter and resume to:

https://employee.chathamcounty.org/ess/EmploymentOpportunities/

Recruiter: Nathanael E. Wright, Deputy Chief Assistant of Communications, Diversity, and Inclusion

nwright@chathamcounty.org 912-652-7308 (Office)

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# Pro Bono

Being or involving uncompensated legal services performed especially for the public good.

Black's Law Dictionary, 9th Ed. Bryan A. Garner, Editor-in-Chief



Georgia Legal Services Program provides you with pro bono service opportunities locally and across the state.

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### In Memoriam

Jack Keith Berry passed away in Savannah on August 24, 2022. Born in Colleton County, South Carolina, on August 30, 1930, Jack graduated from Savannah High School in 1948, from The Citadel – The Military College of South Carolina in 1953, and from Emory University School of Law in 1958. In addition to his decorated military career in the U.S. Air Force, Jack practiced bankruptcy law in Savannah from 1958 to 2003, serving as the Chapter 13 Trustee and later as Assistant United States Trustee. He also served in the Georgia House of Representatives from 1967 to 1969 and was the town attorney and judge for the City of Pooler from 1970 to 1975. Jack is survived by his wife Frances, three children (including SBA member J. Keith Berry, Jr.), six grandchildren, and two great-grandchildren. The SBA extends its condolences to Jack's family and friends during this difficult time.



Jack Berry





# Now Open for Submissions

The Savannah Bar Association is always seeking content for upcoming editions of The Citation. Members are encouraged to submit:

- Your professional and personal announcements
- Law-related advertisements,
- Articles or announcements regarding your preferred philanthropies
- Other written submissions.

Suggestions for improving The Citation are also always welcome.

Finally, we love to receive photographs and video to share with our readers!

Bear in mind that our readers include not only current SBA members, but also many judges and law school students.

Please contact us at <a href="mailto:SBACitation@gmail.com">SBACitation@gmail.com</a> with submissions or inquiries.